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**Publication Information**

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VJCM publishes bimonthly by the Institute of Community Health. As a fully open access publication, the journal will provide maximum exposure for published articles, making the research available to all to read and share. A corresponding print version is also available.

Any suitable manuscript followed the journal's scope and author guideline will be undergone double-blinded peer-reviewed by at least one independent expert in the field. The Handling Associate Editors make an editorial decision, which is subject to endorsement by the Editor-in-Chief.

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**GENERAL****Types of article**

Contributions falling into the following categories will be considered for publication: Overview Paper, Research Paper and Case Report.

**Submission checklist**

One author has been designated as the corresponding author with contact details: E-mail address, mobile phone number, full postal address. All necessary files concerning to the manuscript have been uploaded: Include keywords, all figures (include relevant captions), all tables (including titles, description, footnotes, ensure all figure and table citations in the text match the files provided. Further considerations: Manuscript has been “spell checked” and “grammar checked”; all references mentioned in the Reference List are cited in the text. Referee suggestions and contact details provided, based on journal requirements

**Submission**

Our online submission system guides you stepwise through the process of entering your article details and uploading your files. Editable files (e.g., Word, LaTeX) are required to typeset your article for final publication. All correspondence, including notification of the Editor's decision and requests for revision, is sent by e-mail. Please submit your article via <https://tapchihcd.vn/index.php/yhcd/login>

**PREPARATION****Double-blind review**

To facilitate the double-blind review, please include the following separately. Blinded manuscript: This is the manuscript without author details. It should not include any identifying information, such as the authors' names, affiliations, acknowledgements and any Declaration of Interest statement, and a complete address for the corresponding author including an e-mail address. Full manuscript: This is the manuscript with author details.

**Essential title page information**

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• **Author names and affiliations.** Please clearly indicate the given name(s) and family name(s) of each author. Present the authors' affiliation addresses (where the actual work was done) below the names. Indicate all affiliations with a lower-case superscript letter immediately after the author's name and in front of the appropriate address. Provide the full postal address of each affiliation, including the country name and, if available, the e-mail address of each author.

• **Corresponding author.** Clearly indicate who will handle correspondence at all stages of refereeing and publication, also post-publication. This responsibility includes answering any future queries about Methodology and Materials.

**Abstract**

A concise and factual abstract is required. A brief structured abstract of the paper with the headings **Background/Purpose, Methods, Results and Conclusions** should precede the body of the paper, to run no more than 300 words is required for articles written in Vietnamese.

**Keywords**

Immediately after the abstract, provide a maximum of 6 keywords, and avoiding general and plural terms and multiple concepts (avoid, for example, “and”, “of”).

**References style**

**Text:** Indicate references by number(s) in square brackets in line with the text. The actual authors can be referred to, but the reference number(s) must always be given. Example: “... as demonstrated [3,6]. Barnaby and Jones [8] obtained a different result ...”.

**List:** Number the references (numbers in square brackets) in the list in the order in which they appear in the text.

**Examples:**

Journal article, one author:

[1] Huong LTM, Overview of primary immunology, Journal of Community Medicine, 2018; 2(6): 3-10.

Journal article, two or three authors:

[2] Hoa NTM, Le NNQ, Huong LTM, Food allergy in asthmatic children, Journal of Community Medicine, 2018; 2(6): 37-43.

Journal article, more than three authors:

[3] Huong LTT, Ha TT, Huong LTM et al., Desensitization for allergy reaction to Epotosid at the NHP., Journal of Community Medicine, 2018; 2(6): 32-36.

Journal article, in press

[4] Viet PT, Disease Model in Preterm Newborns at the Nghe An Obstetrics and Pediatrics Hospital in 2019. (in press)

Complete book

[5] Khanh NC, Tra LN, Nhan NT et al., Textbook of Medicine. Medical Publishing House, 2016.

Chapter of book

[6] Van TTH, Infectious diseases prevention: Textbook of Medicine, Medical Publishing House, 2016; p. 13-42.

Paper presented at a meeting

[7] Dung VC, Genotype and phenotype of 101 Vietnamese Patients with Congenital Hyperinsulinism. Presented at the 9th Conference of Asia Pacific Pediatric Endocrinology Society in Tokyo, Japan, 2016.